

ORDINANCE NO. 1485

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING CHAPTER 2.20 OF THE BONNEY LAKE MUNICIPAL CODE AND ORDINANCE NO. 1213 RELATING TO THE PARK COMMISSION.

WHEREAS, the city council desires to further clarify the organization, duties and responsibilities of the park commission; and

WHEREAS, it is not the intent of this ordinance to replace any of the current members of the park board, or to modify any existing terms of existing park board members.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. BLMC Chapter 2.20 and Section 2 of Ordinance No. 1213 are hereby amended to read as follows:

2.20.010 Created – General Purpose.

~~There is created a board of park commissioners to study and recommend park policies and rules, assist in the development of the parks element of the comprehensive plan and make other recommendations to the mayor and city council regarding related systems such as trails. The general purposes of the park commission are to act as a channel of communication for the general public on matters related to parks, trails, and public open space; to promote the development of robust and well-rounded parks and recreational opportunities; to serve as an advisory tree board per BLMC 2.24.030; and to advise on matters which the council, mayor, or administration have referred to the commission in regard to parks, trails, and public open space.~~

2.20.020 Membership.

~~The board commission shall consist of seven members who shall be appointed by the mayor, with the consent of the city council. The members so appointed shall either reside within the 98391 zip code or own a business establishment within the Bonney Lake city limits. Four members shall constitute a quorum. The terms of the members shall be three years, with initial terms staggered so that not more than three terms expire in any given year.~~

2.20.030 Powers and duties.

~~The board of park commissioners shall act in an advisory capacity to the mayor and city council and shall make recommendations from time to time concerning the acquisition, improvement and use of parks, playgrounds and recreational equipment and facilities. It shall recommend rules and regulations governing the use and management thereof to the city council. The board of park commissioners may adopt appropriate rules governing the organization and conduct of its meetings~~

The park commission shall act in an advisory capacity to the mayor, city council and parks administration and shall offer advice or make recommendations on park, trail, and open space issues referred to the commission for consideration. Matters so referred for recommendation or advice may include such issues as:

- A. Acquisition of land for parks, trails, or open space;
- B. Development, design, and operation of parks, trails, or open space;
- C. Provision of concessions or refreshments at city parks;
- D. Contracts, inter-local agreements, or lease agreements regarding park facilities or activities;
- E. Advising city staff on development of the parks element of the comprehensive plan and serving as a liaison to the planning commission and city council on the adoption of the parks plan;
- F. Serving as an advisory community tree board to advise the tree department, mayor, and city council on the community forestry plan, heritage trees, and related community tree issues;
- G. Serving as a sounding board for administrative policies and procedures governing the administration and maintenance of the City park system;
- H. Reviewing fees and charges for use of park facilities;
- I. Assisting with the adjudication of complaints, conflict, disputes or other grievances related to park use;
- J. Recommending appropriate regulations on the use of city parks by the public;
- K. Other matters as from time to time may be referred to the commission by the city council, mayor, or administrative staff.

2.20.040 Compensation.

~~The board of~~ members of the park commissioners shall serve without salary.

2.20.050 Statutory authority.

The board of park commissioners is created pursuant to RCW 35A.11.020.

2.20.060 Organization.

The park commission shall elect from its members a chair and vice chair, each of whom shall serve for a period of one year. Chairs and vice chairs may be elected for consecutive years. The commission may adopt such procedures and guidelines, consistent with this ordinance and state law, as necessary or desirable, for the conduct of its business and shall keep written minutes of its proceedings. The commission procedures shall include provisions for the date, time and place of regular meetings of the commission. The rules of procedure shall provide for the election of the chair and vice chair. Provisions shall be made for maintaining minutes of commission meetings and records of all commission reports, conclusions and recommendations.

2.20.070 Meetings.

- A. Meeting schedule. In consultation with assigned city staff, the commission shall establish a fixed meeting date, time, and location for its regular meetings and will meet at least monthly, provided that meetings may be canceled for lack of business upon advance notice. Special meetings may be held in accordance with the Open Public Meetings Act. All meetings of the commission shall be open to the public and shall be governed by the rules and operating procedures as established by the commission.
- B. Votes. Each commissioner shall have one vote. The chair may also vote. A simple majority of the commission shall constitute a quorum for the transaction of commission business.
- C. Attendance at meetings. Regular attendance by commissioners is necessary for the efficient operation and effective completion of business. Two non-excused absences from regular meetings in a year shall constitute grounds for dismissal from the commission. A commissioner may request that an absence be excused either before or after the absence occurs.
- D. Staff support. The mayor shall be responsible for assigning administrative staff support to the commission within the limits of available resources.


2.20.080 Reports.

The park commission shall annually provide to the mayor and city council a report on the commission's activities. Periodic reports may be submitted when deemed appropriate by the commission or when requested by the city council.

Section 2. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.


Section 3. Effective Date. This Ordinance shall take effect thirty (30) days after its passage, approval, and publication as required by law.

PASSED by the City Council and approved by the Mayor this 22nd day of July, 2014.



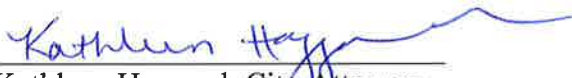
Neil Johnson, Jr., Mayor

ATTEST:



Harwood T. Edvalson, City Clerk, MMC

APPROVED AS TO FORM:



Kathleen Haggard, City Attorney

Passed: 7/22/2014

AB14-70

Valid: 7/22/2014

Published: 7/30/2014

Effective Date: 8/22/2014

This Ordinance totals 4 page(s)

City of Bonney Lake

2014 - 2016 Parks, Trails and Open Space Work Plan

Year	Description	Department	Tentative Completion Date	Notes	Priority	Primary Responsibility	Park Board Role
2014	Mid-Town Park picnic structure, road & parking	Exec	4th Quarter	Estimated costs \$199,000 (pending funding)	HIGH	Staff	Monitor Progress
	Create a realistic funding plan for Mid-Town and Allan Yorke Parks and then develop master plans based on expected funding	Exec	4th Quarter	Community outreach; continue work into 2015	MEDIUM	PB/Staff	Develop plan with staff assistance
	Examine Ropes Course and Disk Golf Course proposals to see if they are financially feasible; work with potential vendor(s) to implement	Exec	3rd Quarter	Contact private groups to see if there are funds to implement; consider gravel road access and parking area; ensure uses are compatible with trails and each other	HIGH	Staff	Make Recommendation to Council
	Support parks related City events	Exec	3rd Quarter	Participate in these two events as a group	MEDIUM	PB/Staff	Staff event
	Install new sidewalk and picnic shelter at Allan Yorke Park next to existing picnic shelter	PW	4th Quarter	Includes concrete work and assumes PW labor; cost \$18,000	MEDIUM	Staff	Monitor Progress
	Allan Yorke Park improvements: portable fences, dugouts at Field 4, portable lighting	Exec	3rd Quarter	Purchase fences now; pursue donations for dugouts & lighting (\$157,000 combined cost)	MEDIUM	Staff	Monitor Progress
	Wal-Mart pocket park: develop plan for trail; explore acquisition of pocket park from developer	Exec	3rd Quarter	Requires agreement with HOA and developer; concept design will cost \$3,400	HIGH	Staff	Make Recommendation to Council
	Design and acquire ROW for 1.5 mile segment of Fennel Creek Trail between SRTS Trail & SBH	Exec/PW	4th Quarter	Design will cost \$343,000 (City portion 20%)	HIGH	Staff	Monitor Progress
2015	Construct lookout at Victor Falls	CD	4th Quarter	Estimated cost \$150,000	MEDIUM	Staff	Monitor Progress
	Allan Yorke Park beach area pavilion	PW	2nd Quarter	Estimated cost \$40,000	MEDIUM	Staff	Monitor Progress

Year	Description	Department	Tentative Completion Date	Notes	Priority	Primary Responsibility	Park Board Role
	"Sun Shelters" at Mid-Town Park, field memorial next to Field 4	PW	3rd Quarter	Estimated costs - sun shelters \$32,000 and field memorial \$1,000	MEDIUM	Staff	Make Recommendation to Council
	Cover for existing stage at Allan Yorke Park	Exec	3rd Quarter	Estimated cost \$57,000; seek donations	MEDIUM	Staff	Make Recommendation to Council
	End-of-year joint meeting with Arts Commission	Exec	4th Quarter	Discuss role of arts in city parks	MED	PB	Discussion Meeting
	Review 6-year Parks CIP	Exec, Fin	3rd Quarter	Review CIP and make suggestions	MED	PB/Staff	Make Recommendation to Council
	Park user fee review	Exec	4th Quarter	Review boat launch fees; field rentals, etc.	MED	PB/Staff	Make Recommendation to Mayor
	2015 city-wide Comp Plan update (parks portion)	CD	4th Quarter	Comment as needed. Continue work into 2016-2017 as needed	MED	PC/PB/Staff	Work with Planning Manager to develop and recommend updated plan to Planning Comm.
2015	Develop parks gift-giving brochure	Exec	4th Quarter	Work with staff to develop new brochure	MED	PB/Staff	Make Recommendation to Mayor
2016	Develop long term site plan for Mid-Town Park	Exec	2nd Quarter	Estimated cost \$130,000	LOW	Staff	Make Recommendation to Council
	BMX facility	Exec	4th Quarter	Estimated cost \$58,000	LOW	PB/Staff	Make Recommendation to Council

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / Don Morrison	Meeting/Workshop Date: 22 July 2014	Agenda Bill Number: AB14-70
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D14-70	Councilmember Sponsor: Watson

Agenda Subject: Update of Park Commission Ordinance

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Chapter 2.20 Of The Bonney Lake Municipal Code And Ordinance No. 1213 Relating To The Board Of Park Commissioners.

Administrative Recommendation: Approve

Background Summary: The Board of Park Commissioners was first established in 1974. The ordinance was updated in 2006 and the board reconstituted in 2012. The ordinance establishing the park board is very brief, and does not provide much guidance on the roles and responsibilities of the commission or how it is to operate. The city council desires to further clarify the organization, duties and responsibilities of the board of park commissioners, and rename it as simply the park commission, similar to the planning, design, and arts commissions.
Attachments: Ordinance D14-70; BLMC 2.20; Draft Park Work Plan

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
Budget Explanation: NA			

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	<i>Approvals:</i>		Yes No
Date:	Chair/Councilmember NAME		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember NAME		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember NAME		<input type="checkbox"/> <input type="checkbox"/>
Forward to:	Consent		
	Agenda: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s): May 20, 2014, July 15, 2014	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

APPROVALS		
Director:	Mayor:	Date Reviewed by City Attorney: (if applicable):